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<th>Host organisation</th>
<th>Intake</th>
<th>Website</th>
<th>Location</th>
<th>Related Masters Program/s</th>
<th>Role information</th>
<th>Other Requirements</th>
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| Indigenous Education Foundation                       | Winter, Sem 2 and Summer | [https://www.iefprograms.org/wafsac](https://www.iefprograms.org/wafsac) | Indonesia | Master of Applied Linguistics                     | There have been few attempts to document Mentawai language and oral literature, and even fewer that are readily accessible to the Mentawai community. Indigenous Education Foundation’s intention is to determine how oral literatures have been passed from one generation to the next, and how development and modernization is influencing the transmission of such knowledge. Extensive community surveying will be conducted to gauge what, if any, modifications may be made to accommodate such changes. Through this research, Indigenous Education Foundation’s goal is to empower creative solutions generated by the local research team and broader community, thus inspiring the Mentawai to continue learning language and literature for generations to come. The main objective for the intern will be to assist lead researcher in documenting Mentawai language and oral literature for the publication of a Mentawai Dictionary and categorisation of cultural stories, song, mythology and so forth. In addition, the intern will operate alongside Mentawai Foundation (YPBM) researchers and facilitate training programs as desired by staff. The main tasks will include:  
- Co-facilitate focus group discussions with YPBM staff and key community stakeholders to determine desired skills and outcomes for the Mentawai’s training program  
- Develop and implement training programs for Mentawai researchers  
- Assist in database management and cataloguing of field data  
- Assist with surveying, and monitoring and evaluation activities  
- Develop and/or maintain partnerships with local, regional and international organisations, local and national government, professional and peer networks. | Student interns will need to demonstrate a commitment to gender equality, children protection and disability inclusion. Basic competency in Indonesian language also required. |
| Centre for Indonesian Policy studies (CIPS)           | Summer                  | [https://www.cips-indonesia.org/](https://www.cips-indonesia.org/) | Indonesia | Master of International Development Practice, Master of International Relations, Master of Public Policy | CIPS provide policy analysis and practical policy recommendations to decision-makers within Indonesia’s legislative and executive branches of government. As a strictly non-partisan and non-profit think tank, CIPS promotes social and economic. The aim of the internship program is to introduce the work of a think tank to students and young people. During the internship they will experience working together with CIPS staffs in four big departments, namely Research Department, External Relations Department, Operations and Academic CIPS. |                                                                                                                                                                                                                                                                                                                                                     |
| Amnesty International                                | Sem 2                   | [https://www.amnestyindonesia.org/](https://www.amnestyindonesia.org/) | Indonesia | Master of International Development Practice     | The Human Rights Education Volunteers works with schools in Jakarta to encourage action around Amnesty International’s human rights work. This is a great opportunity to work with young people and help them become leaders of change in both the local and global community. The internship will see the student:  
- Empower young people in their activism.  
- Expand and strengthen our schools network through outreach and mentoring:  
  - reach out to new schools to establish school groups;  
  - reinvigorate existing school groups; and  
  - strengthen relationships with active school groups.  
- Lead discussions, workshops, seminars and other events with students about the value of advocacy in protecting human rights. | At least basic Indonesian is required. |
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<thead>
<tr>
<th>Organization</th>
<th>Location</th>
<th>Degree/Courses</th>
<th>Duties</th>
<th>Other Notes</th>
</tr>
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| Monash Indonesian Representative Office (MIRO) | Jakarta, Indonesia | MA International relations, Master of Tourism, Master of International Sustainable Tourism Management. | MIRO is Monash University’s first international representative office. We chose Indonesia as it is one of our most important and valued partners. MIRO’s focus is research collaboration, alumni enrichment, collaborative partnerships, and industry and government linkages. Since opening in 2016, MIRO has helped Monash achieve increased bilateral collaboration and new and exciting projects across education and research agendas. The duties of the intern include:  
- Assist with administration  
- Collate information for reports/presentations/promotional materials  
- Communicate with stakeholders  
- Database management  
- Maintenance of records  
- Provide support in development/ events/ projects  
- Research and analysis, including into:  
  - The higher education sector  
  - An area of mutual interest for the intern and MIRO  
- Content development for use across a variety of media | Ideally Indonesian language skills but not essential. |
| Australian Embassy in Rome                      | Rome, Italy | Master of International Relations, Master of Tourism, Master of International Sustainable Tourism Management. | Tasks will involve assisting in the organisation of public diplomacy events, undertaking research, note-taking at international meetings, drafting reports on political and economic developments in Italy, and assisting with social media. Interns will also be given an opportunity to observe other areas of operation at the Embassy, including the work of our consular and passport section. | Must have a high level of English and Italian |
| In Flanders Museum                              | Ypres, Belgium | Master of International Relations | In Flanders Fields Museum (Ieper/Ypres – Belgium) will provide exciting internship opportunities for students interested in the First World War. This is the most significant and innovative museum dealing with the Great War. The internship will include tasks such as:  
- Adding personal details of Australian soldiers who were killed in Belgium to our Namelist. The Service Records of the Australians are online and can be used to pick up the biographical details  
- Adding all sorts of local WW1 locations on a google earth application  
- Researching for a temporary exhibition in 2017 on the 3rd battle of Ieper in general and focussing on Australian war photographers in particular  
- Other ad-hoc tasks as required. | |
| Judicial System Monitoring Programme (JSMP)     | Dili, Timor-Leste | Master of Communications and Media Studies | Established in 2001, JSMP is a Timorese led not-for-profit organization working to improve the judicial and legislative systems in Timor-Leste. JSMP monitors trial processes in all four district courts, mobile courts, and the Court of Appeal, and reports on developments in the formal justice system. It also monitors and reports on the processes and activities of National Parliament. Time permitting, the general responsibilities in this internship may include, but not be limited to:  
- Advising on how to manage the JSMP website, social media channels and online engagement.  
- Assisting the team to develop a fundraising plan to include external sources of funding that are not tied to specific activities by a donor. For example, seeking private donor funding and for-profit activities.  
- Reviewing and amending accordingly JSMP’s communication plans that support the organisation’s programs.  
- Advising on how to measure and report on communications and marketing | Bahasa Indonesian language skills extremely valuable otherwise a willingness to learn Tetun is essential to the success of the assignment. Knowledge and understanding of the political and social conditions of the South East Asia region, in particular Timor-Leste is desirable. |
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<tr>
<th>Company</th>
<th>Semester</th>
<th>Website</th>
<th>City</th>
<th>Program</th>
<th>Description</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Koto</td>
<td>Semester 2</td>
<td><a href="https://www.koto.com.au/about-koto">https://www.koto.com.au/about-koto</a></td>
<td>Ha Noi, Vietnam</td>
<td>Master of Communications and Media Studies, Master of Applied Linguistics</td>
<td>KOTO is a Social Enterprise that transforms the lives of disadvantaged youth in Vietnam through its holistic hospitality training program. Participants in the KOTO program receive tuition in hospitality front of house operations, commercial cookery, English and life skills. After two years in the program trainees graduate with an Australian Cert III qualification through our partners at Box Hill Institute. There are two internship role opportunities with Koto. Including: 1) Media and Communications 2) Teaching Assistant.</td>
<td>Working language is English as most clients are international but students should ideally have basic Bahasa Indonesian.</td>
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<tr>
<td>Penang House of Music</td>
<td>Winter, Sem 2</td>
<td><a href="http://www.penanghouseofmusic.com/our-story/">http://www.penanghouseofmusic.com/our-story/</a></td>
<td>Penang, Malaysia</td>
<td>Master of Creative and Cultural Industries</td>
<td>The Penang House of Music is a labour of love under the Penang Musical heritage Project (PMHP), inaugurated by the Capricorn Connection in 2007. PMHP has been documenting the diversity of the local community's cultural and musical traditions before George Town’s listing as a UNESCO World Heritage Site, but the renewed interest in the state's musical heritage following the listing has only served as a boost to PMHP’s good work. The intern role will include:  • Begin as tour guides in the museum to learn the collection and develop an appreciation of its contents.  • Set to work with the collection itself, digitising and documenting material.  • The students also learn about events management, and participate in running exhibitions, events and workshops, introducing performers.  • Students develop skills in curatorial practice, events management and communication.</td>
<td>Students must possess:  • Interest in History, Music  • Fluent English language skills  • Excellent written and verbal English communication  • Ideally fluent in Japanese but not essential.</td>
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<td>Arts Internships at Prato</td>
<td>Winter, Sem 2 and Summer</td>
<td><a href="http://monash.it/study/internships">http://monash.it/study/internships</a></td>
<td>Prato, Italy</td>
<td>Open to all programs</td>
<td>An exciting opportunity awaits students wishing to have an international experience. Students planning to do their study at Prato can now look at gaining an additional points by undertaking an internship in Italy. Possible projects with organisations at Prato are outlined on the Prato Website. These projects are ongoing and dates are just a guide. There is also capacity to tailor an internship project in area of your interest.</td>
<td>Only open to Chinese passport holders</td>
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<tr>
<td>Atlas Education</td>
<td>Winter and Summer</td>
<td><a href="https://www.linkedin.com/company/atleducation/about/">https://www.linkedin.com/company/atleducation/about/</a></td>
<td>Beijing, China</td>
<td>Master of Communications and Media Studies, Master of Applied Linguistics</td>
<td>Atlas Education is a truly unique education organisation that runs innovative learning centre, The Tree, and equally innovative fledging education consultancy, Venture Education, from our awesome space in northern Beijing. We are a dedicated team of international education specialists who place empathy, communication and quality firmly at the core of everything we do. Our motley crew are some of the smartest, most hard-working, interesting and positive people on the planet and we really love our jobs. Key tasks include:  • Make use of your own wide-ranging interests and experience to participate in workshops and assist in our learning centre on academic resources and assessments  • Collaborate with PE, workshops and projects-based learning activities</td>
<td>Only open to Chinese passport holders</td>
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<td>Location</td>
<td>Type</td>
<td>Date</td>
<td>Website</td>
<td>Experience and Responsibilities</td>
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| Guangdong, China | Master of Communications and Media Studies | Winter and Summer | Guangdong, China | Master of Communications and Media Studies | ACAA was established in 2007 with the support from 30+ Australian universities and Government department. ACAA has more than 23,000 members in China. We are looking for someone to work with existing ACAA team (mostly China based) to learn about NGO, stakeholder management, database maintenance, planning and execution of events. Responsibilities include:  
- Follow the media channel strategy to promote ACAA among Chinese students and students who are interested to work in China  
- Manage ACAA online media channel, design methodology for community engagement and member recruitment  
- Organise online/offline events including events planning and promotion, topics and speakers arrangement, event venue selection, and logistic support.  
- Work with existing partners, expand the network to develop new event partner and sponsorship  
- Manage projects (such as campaign, database and the Mentor Project) to meet stakeholders’ needs |
| Zhejiang, China | Master of Communications and Media Studies, Master of Tourism, Master of International Sustainable Tourism Management | Summer | Zhejiang, China | Master of Communications and Media Studies, Master of Tourism, Master of International Sustainable Tourism Management | Sheraton Zhoushan Hotel is located in the prime location of Zhoushan Archipelago New Area. As one of Marriott International’s world top hotels, Sheraton Zhoushan Hotel goes beyond for our guests, we also inspire our interns to go beyond in their careers, personal lives and communities. Together, we’re committed to making a difference. The intern will assist with building marketing campaigns, identifying group markets and delivery of marketing events. Responsibilities include:  
- Prepare marketing literature  
- Provide admin/ service/ events/ projects support  
- Reputation and crisis management  
- Research and data analysis  
- Social media and websites management  
- Social media content development |